To: Doris Yeltsin, Human Resources Manager

Sercel Incorporated, 17200 Park Row, Houston, TX 77084

Dear Ms Doris Yeltsin,

As a skilled and experienced project manager, I would like to express my interest in the IT Project Manager job at Sercel Inc. as advertised on LinkedIn.com. I have confidence that my ten years of experience and varied capabilities in project management make me the most suitable candidate to fill the role.

When I worked as a Junior IT Project Manager at VConnect, I assisted the Project Manager in leading a development team. My role was to oversee various critical projects from beginning to end. From my conversation with one of your coworkers, Lisa Zebrowski, I found out that Sercel wants to expand its operations while mainly focusing on digital integration. I believe that my experience at VConnect is valuable to your present goals. During my time at VConnect, I achieved the following:

• Managed the accounts of international clients and brands with my team

• Executed 11 highly profitable projects with budgets exceeding $200,000

• Contributed to product SOW, Q&A testing, user documentation, and integration

• Helped direct a $500,000 digital transformation project, minimising the incident rate by 5%

I believe the above experience and qualities would make me a valuable addition to your firm. If you would like me to provide any other information about my experience or qualifications, please contact me at martin-lane@gmail.com.

Sincerely,

SIGNATURE

Martin Lane

