To: Jude Ridgefield

123 Provenance Street, Baltimore, Maryland 23033

(321) – 655- 1987

Dear Mrs Ridgefield,

I’m a state-qualified registered nurse with 15 years of experience tending to the infirm. To that end, I’m confident I’m the right candidate to fill the open nursing position at Mercy General Hospital.

In my current role, I examine the condition of over 24 patients daily. I develop personalised care plans for them and interface with my colleagues to ensure adequate care. I respond to emergency medical situations and offer sympathetic support to patients, their families, and friends. The state has recognised me for these qualities with The Maryland DELLES Nurse Medal. I’m confident I will be a valuable addition to your healthcare facility.

I’m looking forward to speaking to you about this role. You can reach me at (321) – 455- 2051 or robborscht33@gmail.com.

Warm regards,

SIGNATURE

Rob Borscht

